

# ONKI CORP.

294 Hegenberger Rd., Oakland, CA 94621 Tel(510)567-8875 Fax(510)567-8879

## RETURN MERCHANDIZE AUTHORIZATION FORM

Company Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

**Please read the following terms and condition before filling up and signing this return merchandize authorization form. No RMA# will be issued until a signed form is received.**

1. RMA# must be clearly printed on the outside of all packages.
2. Any package returned not displaying a valid RMA# will be refused.
3. Any missing item from the return will be billed (e.g. brackets, wiring harness, etc.).
4. Onki Corp. will not be responsible for damaged or lost shipments during the return process. All returns must be packed properly in accordance with the guidelines of the shipping company to be used. Please note that shipping companies decline insurance claims due to insufficient packaging.
5. Any return sent freight collect will be refused, unless prior written approval is secured from Onki Corp.
6. Client is responsible for following up on any return made.
7. A fax will be sent to the client for denied return claims. Client will have 14 days from the date of fax to retrieve the merchandize, shipped back at client's expense. After the 14 day period, Onki Corp. will dispose of the merchandize as it sees fit without any further obligation to the client.
8. Any claim that has been denied credit will not be cause for argument. Onki Corp. is the sole and final authority in granting or denying a return claim.
9. All approved returns will be issued a merchandize credit applicable to the next order/s.
10. Value of the merchandize will be based on the invoiced price or current sale price, whichever is lower.
11. Warranty will only be extended to the original purchaser of the product.
12. Non-defective returns will be charged a 20% restocking fee & must be received in original boxed sellable condition. Only merchandize credit will be issued for approved non-defective returns.
13. A copy of the processed RMA form must be used as the packing slip for the return.

### QTY

\_\_\_\_\_ 1. Part# : \_\_\_\_\_ Description: \_\_\_\_\_

Reason for return: \_\_\_\_\_ Inv #: \_\_\_\_\_

\_\_\_\_\_ 2. Part# : \_\_\_\_\_ Description: \_\_\_\_\_

Reason for return: \_\_\_\_\_ Inv #: \_\_\_\_\_

\_\_\_\_\_ 3. Part# : \_\_\_\_\_ Description: \_\_\_\_\_

Reason for return: \_\_\_\_\_ Inv #: \_\_\_\_\_

\_\_\_\_\_ 4. Part# : \_\_\_\_\_ Description: \_\_\_\_\_

Reason for return: \_\_\_\_\_ Inv #: \_\_\_\_\_

\_\_\_\_\_ 5. Part# : \_\_\_\_\_ Description: \_\_\_\_\_

Reason for return: \_\_\_\_\_ Inv #: \_\_\_\_\_

I have reviewed and agree to all the above terms and conditions stated by Onki Corp.

Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**DO NOT WRITE IN THIS BOX. FOR ONKI CORP. USE ONLY.**

Your RMA# is: \_\_\_\_\_ RMA# issued by: \_\_\_\_\_ Date: \_\_\_\_\_

**Possession of this form does not signify approval on any returned merchandize.**