**Return Authorization Request Form**



560 E. 25th St.  
Jasper, IN 47546  
MeyerDistributing.com  
800.MEYERUSA

**Please complete ALL fields of the RGA Request form to initiate your return and email it to:** [**RGASupport@meyerdistributing.com**](mailto:RGASupport@meyerdistributing.com) **or FAX to 866.922.8427**

**\* Return Authorizations EXPIRE 90 days from issue.**

\* Return Authorizations will ONLY be generated after the product information has been entered into the system.

\* 3rd Party carriers are UNAUTHORIZED to pickup ANY product without an assigned RA.

\* Product returned without authorization may be REFUSED for credit processing.

**\*\* CUSTOMER RESPONSIBILITY STATEMENT** **\*\*** All product and packaging MUST be inspected at the time of delivery

and discrepancies must be reported on the delivery ticket.  In the event that you are not present for the delivery you may

contact Returns Support within 48 hrs. of receipt via email or phone.  **FAILURE TO REPORT or NOTE issues will result**

**in a DENIED return authorization and any CREDIT will be refused.**

**\*\* NO RETURNS will be allowed on DROP-SHIPS, SPECIAL ORDER ITEMS, ADD TO STOCK ORDERS, DISCONTINUED ITEMS, PAINTED PRODUCTS, and all items systematically designated as non-returnable. Parts resubmitted for return after credit has previously been denied will be disposed of without return to the customer and no credit issued. \*\***

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| **Date:** | **Customer ID:** | | **Business Name:** |
| **Pickup City & State:** | | **Email Address:** | |
| **Customer Contact:** | | | |

**RETURN CODE / REASON GRID: (PROVIDE FURTHER DETAILS BELOW)**

**\* CONCEALED DAMAGE CLAIMS: PICTURES OF PACKAGING & PRODUCT MUST BE PROVIDED**

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| **B** | **BOXED/LABELED INCORRECTLY \*REQUIRED - Part # inside box** | | | **C** | **CUSTOMER ORDERED INCORRECTLY** | | |
| **D** | **DAMAGED \*REQUIRED – LOCATION of DAMAGE** | | | **L** | **LOST SALE/CUSTOMER CANCELLED** | | |
| **P** | **PARTS MISSING \*REQUIRED - What is MISSING?** | | | **S** | **SALES ORDERED INCORRECTLY** | | |
| **SH** | **SHIPPED INCORRECTLY \*REQUIRED - PN SHIPPED/ ORDERED** | | | **F** | **POOR FIT \*REQUIRED – YEAR/MAKE/MODEL** | | |
| **W** | **WARRANTY RETURN \*Additional Vendor info may be REQUIRED** | | |  |  | | |
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| **\* Official Returns Policy and additional VENDOR requirements for returns may be found at** [**www.meyerdistributing.com**](http://www.meyerdistributing.com) | | | | | | | | |
| **FUEL/TRANSFER TANK RETURN? (CHECK ONE)** | |  | TANK USED, Fuel / Hazardous Material is or was Inside | | |  | TANK UNUSED, NEVER Contained ANY Hazardous Material | |
| \* **ANY TANKS** filled with **OR** previously containing **FUEL/HAZARDOUS MATERIALS** may **NOT** be returned via Meyer Distributing **- VENDOR will facilitate warranty disposition. \* Any RETURNED Tank** **found to have contained such materials will VOID CREDIT** | | | | | | | | |

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| **Vendor Name** | **Part #** | **Qty** | **Order or Invoice #** | **Return**  **Code** | **Box Opened?**  **(Yes/No)** | **Vendor RMA**  **Serial / Lot #** |
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| **Return Details:** | | | | | |  |
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| **Restocking Fees:** A handling / restock fee will be deducted from the original purchase price if your 12 month rolling average returns to gross purchases rate for Good/Resalable Product is greater than 6%. Meyer Distributing will enforce a 30% restocking fee on any items returned to honor a past due balance regardless of this ratio.   |  | | --- | | **0.00%-6.00% return rate = 0% restock fee** | | **6.01%-8.00% return rate = 5% restock fee** | | **8.01%-10.00% return rate = 10% restock fee** | | **10.01%-15.00% return rate = 15% restock fee** | | **15.01% or more return rate = 25% restock fee** | | **15% restock fee on all items designated as LTL** | | **\*10% restock fee on all items purchased more than 180 days ago regardless of return ratio** | |

**For questions please contact Returns Support at:** [**RGASupport@meyerdistributing.com**](mailto:RGASupport@meyerdistributing.com) **or 800.731.3302**